

Tony Kershaw
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21 October 2021

Performance and Finance Scrutiny Committee

A meeting of the Committee will be held at **11.00 am** on **Monday, 1 November 2021** at **County Hall, Chichester, PO19 1RQ**.

Note: In response to the continuing public health measures, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via democratic.services@westsussex.gov.uk

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

- 11.00 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
2. **Minutes of the last meeting of the Committee** (Pages 5 - 8)
- The Committee is asked to agree the minutes of the meeting held on 13 September 2021 (cream paper).
3. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 11.05 am 4. **Medium Term Financial Strategy 2022/23 Report** (Pages 9 - 28)
- A report by the Director of Finance and Support Services, which

outlines the financial position of the Council and issues to be considered in order to set a balanced budget for 2022/23.

The Committee is asked to consider and comment on the report, and make any recommendations to the relevant Cabinet Member.

11.50 am 5. **People Framework** (Pages 29 - 46)

A report from the Interim Director of HR and Organisational Development, outlining the progress and actions in developing/implementing the People Framework to achieve the outcomes agreed in the Our Council Plan.

The Committee is asked to consider and comment on the report and make any relevant recommendations to the Cabinet Member for Support Services and Economic Development.

12.20 pm 6. **Asset Strategy and Policy** (Verbal Report)

A verbal briefing to be provided by the Director of Property and Assets, outlining any developments/changes since the Asset Strategy was agreed and any amendments required due to changing work practices.

The Committee is asked to consider the update provided and make any recommendations to the Cabinet Member for Finance and Property. Key areas for scrutiny include:

- whether the Asset Strategy continues to meet the changing needs and work practices of the workplace post Covid-19 and the implications for property as a result of the Early Help re-design,
- whether the strategy addresses the increased flexibility and working from home arrangements in terms of whether the same number of buildings are required, whether buildings need to be configured differently, whether the best use is being made of our assets and whether any spare capacity can be utilised differently.

12.50 pm 7. **Requests for Call-in**

There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

8. **Work Programme Planning and possible items for future scrutiny** (Pages 47 - 56)

The Committee is asked to review its work programme which reflects the outcome of discussions at the Committee's Business Planning Group meeting on 27 September 2021.

The Committee is asked to review the extract of the Forward

Plan of Key Decisions (Appendix A) and mention any items believed to be of relevance to the business of the scrutiny committee. An update of any relevant changes to the Forward Plan will be tabled ahead of the meeting.

If any member puts forward such an item, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

9. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.00pm on Thursday, 2 December 2021 at County Hall, Chichester.

Probable agenda items include:

- Budget Update 2022/23
- Quarter 2 Performance and Resources Report
- Growth Deals Programme

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 22 November 2021.

To all members of the Performance and Finance Scrutiny Committee

Webcasting

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Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.